Ex. #2

SONJA SANDERS

555.555.5555 ■ YourEmail@gmail.com

ELECTRONICS ASSEMBLER AND PRODUCTION OPERATOR

- Varied manufacturing skills include assembly of electronic components for manufacturing controls, sub-assemblies, hardware and software testing, and final quality inspection.
- Worked independently and assembled components from work orders and Bill of Materials (BOMs).
- Installed and inspected varied software applications within Microsoft Windows operating systems. Trainer for new employees regarding software installations.
- Soldering skills include the ability to work at the Printed Circuit Board (PCB) levels with lead and lead-free solder.
- Recognized for getting the job done right, every time. Supervisor frequently selects me to produce high-priority shipments, including 100% of the time for international orders.

EMPLOYMENT

Senior Assembler

NorthernLight Corporation

03/96-12/98, 03/00-12/11, 11/14-present

Manufacturer of Industrial Controllers

Produce sub-assemblies and final assembly of industrial controllers and equipment. Work from a Bill of Materials. Solder wiring and components. Modify and assemble cable harnesses. Calibrate test screen of each monitor. Complete 24-hour system burn-in testing and all final quality tests. Consistently meet production quotas and quality goals. Recognized by supervisor as a top 10% employee. Have not missed a day of work in three years.

Assembler

PhoenixStar Contract Assemblies

02/91-11/95

Manufacturer of Industrial Electronic Components and Computers

Worked on component assembly line.

Solderer & Assembler

Montana Lectronics, 07/04-03/08 & 05/12-11/14

Manufacturer of Printed Circuit Boards and Electronic Components

Hand assembled sub-assemblies and circuit boards. Worked with drop gauges and pin specs using magnification. Soldered components from drawings.

Retail Associate

Salvation Army

03/89-10/90

Non-profit Community Service Organization

Received donations, priced merchandise, managed inventory, and stocked store goods. Worked days, evening shift, and weekends. Made all decisions on disposal of non-saleable merchandise.

SONJA SANDERS - RESUME

PAGE 2 OF 2

Assembler

ReCon Cell Phones 09/85–10/88

Remanufacturer of Used Cell Phones

Repaired and tested cellular phones.

Senior Assembler

Imagitex Corporation, Nashua, New Hampshire 1984–1985

Manufacturer of Industrial Scanners

Built sub-assemblies and final assemblies. Leveled scanner glass. Performed functional operation and final preparation of scanners.

System Tester

Interconnect Tek 1983–1984

Manufacturer of Flow Control Devices

Assembled and tested printed circuit boards, panels, and motors.

EDUCATION

Seaboard Community College, earned 21 general education credit hours and 12 credit hours in electronics related coursework.

Certified solderer; nationally qualified to complete work on US military and NASA equipment, 1993– current

Nantucket High School, Technical Education Program, Nantucket, New Hampshire, graduate.